

**MMAD Board Meeting Minutes  
November 3, 2021**

**Board members present:** Tim Graham, Jeanette Kopell, and Mike Binyon

**Board members absent:** Chace Gholson and Sarah Stock

**Others present:** Michele Rehbein

Meeting opened at 5:31 p.m.

- No citizen comments.
- Tim asked about approving past minutes – since this was a virtual Zoom meeting, the board will sign the hard copies at our next meeting.
- Mike had a question about the Western IPM Center grant Michele is working on. Michele explained the grant and what we could include in the grant's budget. Tim asked if it was a one-time grant and if it needed to be spent within a year. Michele said she thinks the Center notifies organizations in March of 2022 and the funds would need to be spent by February 2023. Michele said the grant is available to submit annually.
- Mike made a motion to approve the September meeting minutes, Jeanette seconded. All voted in favor.
- Tim asked if all past meeting minutes have been approved, Jeanette said no. Jeanette said she wants everyone to look over all of them again before approving. Jeanette said she can share a Google Drive folder with the electronic copies with everyone, then at the next meeting everyone can vote on approval of them then they can sign the hard copies.
- Mike asked Michele how the UMAA conference went. Michele said it went well and met a lot of new faces and learned a lot. Michele said Jason Kinley, the technical sales rep from ADAPCO and past AMCA president she met at UMAA, asked to meet mid-November at the office to discuss how they can better serve us.
- Mike asked how Michele's presentation went at the city council on October 12. Michele said it went well and heard good things about it. Michele said it is on the city council's Youtube channel so others can view it and suggested finding a way to add it on our website so people can view it from there.
- Jeanette made a motion to approve the September/October manager's report and bills. Mike seconded it. All voted in favor.
- Discussion of staff bonuses. Mike asked if we have a surplus in the budget, Michele said she thinks so. Michele stepped away while Tim, Jeanette, and Mike discussed amongst themselves. Mike said we need to maintain the crew that MMAD has, and in order to keep staff he thought a bonus would be good. Jeanette thinks that is appropriate especially for Moab and its staffing issues. Mike suggested for the district to cover taxes on the bonuses, but not benefits. Mike made a motion to approve the bonuses of \$1,500 each to David and Braxton, \$2,000 each to Michael and Shanon, and \$3,000 to Michele and that MMAD pays taxes on them, not the benefits. Jeanette seconded and Jeanette, Tim, and Mike all approved and voted in favor.
- Michele brought up wanting to have a closed meeting to switch around some staff positions to better suit the district and the individuals in the positions. Tim suggested we meet after the budget hearing meeting. Tim suggested holding the discussions and making their decisions then vote in January/the next open meeting. Tim and Jeanette suggested meeting after the budget hearing in mid-December so everyone can make these decisions. The date of December 13 at 6 pm was set for a Zoom meeting to

discuss personnel issues. Jeanette made a motion to approve, Mike seconded it, Mike, Jeanette, and Tim all voted in favor.

- Discussion of the tentative budget. Michele went over the tentative budget that she worked on with help from Chris Baird. Michele explained Chris Baird suggested adding \$100,000 under “special abatement projects” to be budgeted for a high water event, this way if it is budgeted MMAD wouldn’t have to go through an emergency purchase if a high water event were to happen again. If MMAD doesn’t use it, it just stays in the reserve. Michele adjusted the salaries and benefits to stay the same, instead of adding extra in the event of hiring a third part time field technician. Jeanette said it seems like a good idea to keep the \$100K for a high water event and we could probably ask for a tax increase in 2024 because there will be more people in the valley, so perhaps more money for a tax increase. Tim said the \$100K seems a reasonable amount and agrees with Jeanette about a potential tax increase at that time. Tim asked Michele to adjust more numbers in the meantime, but to keep the \$100K for a high water contingency. Jeanette made a motion to approve the tentative budget for 2022, Mike seconded it, all voted in favor of the 2022 tentative budget.
- Tim asked if we need to approve the amended 2021 budget, Michele said she believes that gets approved at the budget hearing in December.
- Michele said the budget hearing will be December 6 at 6 pm, the regular board meeting will begin at 5:30 pm and halted to begin the budget hearing at 6 pm.
- Mike asked Michele to send out the budget once she is done playing around with it more to lower some expense items.
- Michele asked about the seasonal employee’s furloughs and if paying out a bonus once they are already on furlough would mess with their unemployment or not, Mike and Tim suggested asking someone from county about this. If it does, pay it out earlier, if not, wait until December.
- Mike moved to adjourn.

Meeting adjourned at 6:31 pm.